

How to Have a Safe Event

- ✚ Capacity
 - The more people you have at your event, the higher the risk of transmitting COVID
 - Limit your event to the capacity specified in the Directed Health Measure (DHM) when in place. Otherwise, limits may be based on space needed for adequate social distancing.
- ✚ Social Distancing
 - Maintain social distancing measures so people can maintain a 6-foot distance from others outside their household.
 - Workers, entertainers, and others who cannot socially distance, should be required to wear a mask.
 - Masking has been proven to stop the spread of the virus. Many people will comply with wearing a mask if they are asked.
 - If your event is going to have singing, shouting, or other energetic activities, increase the distance between your participants.
 - Limit places where people congregate—lines, entry doors/exits, and common areas. Have places for people to spread out and sit and not congregate.
- ✚ Cleaning and Disinfecting
 - Have hand sanitizer placed throughout your event for people to use regularly.
 - Restrooms, other common areas and high-touch surfaces need to be cleaned and disinfected often.
- ✚ Education
 - Promote your expectations in advertisements, social media, and with signage at your event.
 - Train your workers on proper hand hygiene, masking, cleaning, and self-monitoring for symptoms before the event.
- ✚ Screening
 - In the days leading up to the event, proactively ask attendees to stay home if they have symptoms.
 - At the event, ask people to report symptoms. If someone is visibly sick, send them home.
- ✚ Food and Beverage
 - Self-serve food and beverages should be avoided. Have someone serve attendees so their hands are not all touching common surfaces (e.g. handles, pumps, condiment bottles, etc.).
 - Workers should not perform multiple roles (i.e. servers should not be taking money).
 - Paper and plastic place settings are best, so they can be disposed of without others touching them.

You can find more information on event planning on our website:

swhealth.ne.gov/wellnessandprevention/coronavirus/